

MOUNT VERNON MUSIC & ARTS FESTIVAL

2025 MOBILE FOOD VENDOR AGREEMENT

We are proud to present the 2025 Mount Vernon Music & Arts Festival. MVMAF encompasses a wide variety of activities, including downtown shopping, dining, live music, kids' area, exhibitors, car/motorcycle cruise-in and many activities up and down Main Street, all centered around Mount Vernon's shaded Public Square. MVMAF has become one of Knox County's premier family events and can have an average attendance of up to 4000 people per day.

ENTRY PROCEDURE

All applicants must submit the following:

- Completed application (see page 2)
- Photo of concession booth (unless a previous concessionaire, but you must advise us of changes)
- Valid and current certificate of insurance
- A copy of your food license
- **List of ALL electrical equipment and complete information for space required, including trailer tongue, tent supports, etc.**

Submit all materials to the mtvfestivalvendor@gmail.com or to

Mount Vernon Music & Arts Festival, PO Box 921 Street, Mount Vernon, Ohio 43050.

MOBILE FOOD VENDOR FEES*

Fees shall be based on frontage required (\$150 minimum). Calculated frontage shall include trailer tongues, tent stakes, tables, cooker etc.

2025 Fee Schedule	
Booth Fee (\$12 per foot/\$150 minimum)	\$
Electric Fee (\$25 up to 20 Amp; \$50 30-50 Amp; \$100 over 50 Amp)	\$
Trash Fee \$50	\$ 50.00
Total Due w/Application	\$

****Due to space limitations, concession spots located on the square are reserved for returning vendors from previous years. New vendors will be assigned on a first-come, first served basis.**

*In addition, concessionaires will pay 15% of gross sales (On the Square) 10% of gross sales. . (Other locations) **excluding** utilities. *Payment is due by cash or check promptly at the conclusion of the Festival. ** Water and Grey Water Dumping are provided at no charge*

REGULATIONS AND INFORMATION

- Mount Vernon Music & Arts Festival will conduct the marketing campaign for all Festival events.
- No glass containers may be used for serving.
- MVMAF will supply trash receptacles for consumer use. Any cardboard, grease or other trash generated by the vendor must be removed by the vendor. **Please make sure all boxes are broken down.**
- No gray water, grease, wastewater, or other liquids may be dumped anywhere at any time.
- Mobile food vendors selling food products are required to obtain a Food Service Operation License from an Ohio county health department and are subject to compliance with all government food service regulations. (Contact the Knox County Health Department at 740-392-2220 for information or visit www.KnoxHealth.com.) All food licenses must be posted in the unit where it is visible to the public.
- No smoking is allowed in or near any mobile food operation. All mobile food operations are subject to government fire regulations.'
- Festival begins on Thursday at 5:00pm. You may set up on Wednesday after 5:30pm. Each concession must remain open on Thursday from 5:00pm to 10:00pm, Friday from 11:00am – 10:00pm, Friday and Saturday 11:00am - 10:00pm and Sunday from 11:00am – 3:00pm.

All concessioners are required to attend a meeting at the welcome tent with the Vendor Chair at 4:00 pm on Thursday.

- Mobile food vendors will be assigned a designated space and must use the designated space only.
- No solicitations shall occur outside of the assigned concession space (i.e. raffles, etc.).
- Any vehicles not part of the mobile food operation must be removed from the concession area 30 minutes prior to festival start time. Please park in designated areas only.
- Acceptance to Mount Vernon Music & Arts Festival will be based on all items mentioned in this document, types of food sought and prices of food items offered.
- All sales and income taxes are the responsibility of the mobile food vendor.
- Mount Vernon Music & Arts Festival is not responsible for any loss or damage to the property of the mobile food vendor.
- Mount Vernon Music & Arts Festival reserves the right to determine what items are sold, who may sell any particular item and where the items may be sold. This is non-negotiable and will be strictly enforced.
- Mount Vernon Music & Arts Festival reserves the right to cause the removal of the mobile food vendor from the grounds if regulations are not observed anytime during the festival.
- Mount Vernon Music & Arts Festival reserves the right to reject any and all applications.
- Mount Vernon Music & Arts Festival may charge a fee of \$150 to any mobile food vendor who cancels less than one month prior to the festival.
- All applications must be received by June 1st to be considered.

APPLICATION

Mobile Food Vendor Name _____

Contact Name _____

Address _____

City, State, Zip _____

Phone _____ Email _____

Concession Space Size Requested: _____

Description of Menu (Please Attach a Copy of Menu)

Need water hookup: Yes No Electric: _____ Voltage _____ Amps

Concession Space Size Required: _____ square feet

CONCESSIONARY AGREEMENT

I have read this prospectus and hereby agree to all conditions outlined for the Mount Vernon Music & Arts Festival. I also agree not to hold Mount Vernon Music & Arts Festival and/or the City of Mount Vernon responsible for any suits, claims, damages, loss or damage of property sustained while participating in the Festival. I understand that, if accepted, I agree that photographs of me and/or my concession may be used for promotional purposes.

Signature _____ Date _____

Printed Name _____ Date Received (**Office Only**) _____

PLEASE SEND A COPY OF YOUR OHIO FOOD SERVICE LICENSE ALONG WITH THIS FORM.

UPON SELECTION FOR THE EVENT, YOU WILL BE REQUIRED TO SUBMIT A CERTIFICATE OF INSURANCE NAMING MOUNT VERNON MUSIC AND ARTS FESTIVAL AS THE CERTIFICATE HOLDER.